

Notice of a Meeting



**OXFORDSHIRE
COUNTY COUNCIL**

Performance & Corporate Services Overview & Scrutiny Committee

Friday, 9 December 2022 at 10.00 am

Room 3 - County Hall, New Road, Oxford OX1 1ND

Membership

Chairman: Councillor Eddie Reeves

Deputy Chairman: Councillor Michael O'Connor

Councillors:

Michael O'Connor
Brad Baines
Neil Fawcett

Donna Ford
Damian Haywood
Bob Johnston

Kieron Mallon
Ian Middleton

Notes:

Date of next meeting: 19 January 2023

What does this Committee review or scrutinise?

- a focus on the following key areas:
 - work in relation to the education strategy, and including review of an annual report on progress;
 - constructive challenge on performance issues highlighting issues where the Committee can support the improvement dialogue;
 - reviewing the Council's education functions including early years, Special Education Needs and school place planning;
 - reviewing the progress of, and any issues emanating from, the School Organisation Stakeholder Group with regard to admissions patterns and arrangements;
 - reviewing issues raised by the Schools Forum.
- assists the Council in its role of championing good educational outcomes for Oxfordshire's children and young people;
- provides a challenge to schools and academies and to hold them to account for their academic performance;
- promotes jointed up working across organisations in the education sector within Oxfordshire.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

For more information about this Committee please contact:

Chairman	-	Councillor Eddie Reeves E-Mail: eddie.reeves@oxfordshire.gov.uk
Committee Officer	-	Bryony Crossland Davies, Committee Officer Tel: 07541 719 164; E-Mail: bryony.crosslanddavies@oxfordshire.gov.uk

Stephen Chandler

Chief Executive

December 2022

County Hall, New Road, Oxford, OX1 1ND

www.oxfordshire.gov.uk Media Enquiries 01865 323870

About the County Council

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents. These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 6 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Apologies for Absence and Temporary Appointments**

To receive any apologies for absence and temporary appointments.

2. **Declaration of Interests - see guidance note on the back page**

3. **Minutes of the Previous Meeting (Pages 1 - 8)**

To **APPROVE** the minutes of the meeting held on 30 September 2022 and to receive information arising from them.

4. **Petitions and Public Address**

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection. To facilitate 'hybrid' meetings we are asking that requests to speak are submitted by no later than 9am four working days before the meeting i.e., 9am on Monday 5 December 2022. Requests to speak should be sent to Bryony Crossland Davies, Committee Officer, at bryony.crosslanddavies@oxfordshire.gov.uk.

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9am two working days before the meeting. Written submissions should be no longer than one A4 page.

5. **Budget Proposals 2023/24 to 2025/26 (Pages 9 - 150)**

The Council has issued its Budget Proposals 2023/24 to 2025/26 for consultation. The Committee is asked to consider the proposals, raise questions on them, and **AGREE** any recommendations to Cabinet arising therefrom. As part of this item the Committee will be updated on the Council's Strategic Priorities 2022 – 2025.

All Cabinet Members and Corporate Directors will be invited to answer questions relating to their areas.

6. **Democratic Processes Working Group** (Pages 151 - 162)

The Performance and Corporate Service Overview and Scrutiny Committee agreed to establish the Democratic Services Working Group and a terms of reference was agreed at the Committee's 10 December 2021 meeting. A project plan was developed and agreed in March 2022. However, it was agreed that the working group would be paused until a permanent Head of Governance could come into post. At its meeting on 30 September 2022 the Committee was informed that this had now happened, and it was agreed the working group should recommence with an updated project plan.

The Committee is recommended to:

- **AGREE** the revised project plan, having raised any desired amendments
- **AGREE** for the Scrutiny Officer to seek membership nominations from political groups, for agreement by the committee at its January 2023 meeting

7. **Action and Recommendation Tracker** (Pages 163 - 164)

The Committee is asked to **NOTE** the progress of previous recommendations and actions having raised any questions on the contents.

8. **Work Plan and Forward Plan** (Pages 165 - 180)

To **AGREE** the Committee's proposed work programme for 2023/24, taking into consideration the Scrutiny Chairs and Vice Chairs Business Management and Monitoring Report recommendations and Cabinet Forward Plan.

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or email democracy@oxfordshire.gov.uk for a hard copy of the document.